

Board Meeting Minutes February 9, 2022

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
February 9, 2022**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at 6:05 PM, in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Sister Carol Adams	Laquendala Bentley (Absent)	Christopher Colon
Kendra Fletcher	Yuenge Groce	Heidi Holden
Joan Hoolahan	Daffonie Moore	Nilda Wilkins

District Representatives:

LAC: TBD
Quinton: William McDonald
Mannington: Denise DiTeodoro (Absent)

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal Salem Middle School
Herbert Schectman, School Business Administrator	Will Allen, VP Salem Middle School (Absent)
Dr. Meghan Taylor, Director of Special Services	Michele Beach, VP Salem Middle School (Absent)
Linda Del Rossi, Supervisor of Literacy/SS PreK-12 (Absent)	Syeda Carter, Principal John Fenwick Academy
John Mulhorn, Principal Salem High School	Gia Sparacio Scarani, VP of Early Childhood
Jordan Pla, VP Salem High School	Darryl Roberts, VP Salem High School

OTHERS: Mr. Corey Ahart

Board Meeting Minutes February 9, 2022

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

There was no Audience Participation.

PRESENTATION

Rob Notley from New Road Construction

- Bond Referendum – See presentation attached

Mr. Corey Ahart presided over the swearing in of newly elected Board of Education members and sending districts:

Ms. Kendra Fletcher

Ms. Daffonie Moore

Mr. William McDonald

Students of the month for January 2022:

John Fenwick Academy	Ta'kai Newman	1 st Grade	Mr. Hughes
	Ava DeJesus	1 st Grade	Ms. Persicketti
Salem High School	Aryana Furbush-Brewer	11 th Grade	Ms. Jakub-Cerro
	Daviyonn Jackson	9 th Grade	Ms. Marioni
Salem Middle School	Makayla Moyer	7 th Grade	7 th Grade Team
	Quincey Watson	7 th Grade	Ms. Eck

Staff Member(s) of the month for January 2022:

Victor Boone Salem High School

Board Meeting Minutes February 9, 2022

BOARD COMMITTEE REPORTS

Curriculum

- Attended meeting at Salem County Community College regarding regionalization

Finance

- No Report

Personnel

- Met before Board meeting and recommended all hirings
- Can we honor (recognize) security guards and nurses in all schools

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

Salem High School (SHS) Commentary Event/Activities

- Mid-Term examinations were given on January 25-January 31, 2022.
- The last day of Marking Period #2 was January 31, 2022 with report cards being mailed Friday, February 4, 2022.
- Student scheduling for the 2022-2023 school year has begun as the newest edition of the Program of Studies has been printed and distributed.
- ACT Prep classes are in the planning stages to begin in May 2022. SHS was forced to postpone from March 2022 due to TPR staffing and materials issues.
- Our student College Board continues to grow! Stop by and check it out in the main entry.
- SHS Ram Theatre participants are currently producing NICKELODEON's *THE SPONGEBOB MUSICAL!* Shows will be held in the SHS auditorium on March 4th and March 5th at 7PM both nights. Ticket prices are: \$7 for adults and \$5 for students, senior citizens and members of the military.
- A parade was held in Salem City to honor the SHS football championship team 2021 on February 5th with excited crowds in attendance!
- Congratulation to the SHS Academic League with their wins over Schalick HS on February 8th. JV & Varsity both won their competition!

Salem Middle School (SMS) Commentary Event/Activities

- Our enrollment as of today is 435 students.
- Report cards for the second marking period will be mailed home to all students on February 11, 2022.
- All students who qualified for the Principal's List and Honor Roll will receive their certificates from the School Counseling Office next week. And, our Students of the Month will enjoy their traditional breakfast of champions on Friday.
- We are proud to announce that approximately half our student population has logged over 100 hours of independent reading. We are able to acknowledge their achievement by awarding each of them with a gold medallion to mark this academic milestone.
- Our students recently participated in the Annual Dr. Martin Luther King, Jr. Art & Writing Contest. The top winner for grades 3-5 is Riley Camacho and the top winner for grades 6-8 is Maloni Wilson.
- Our extra-curricular activities continue into the new year with the Art Club and Drum Line. Also, the Girls' and Boys' Basketball Teams continue with their away game schedule through March.

John Fenwick Academy (JFA) Commentary Event/Activities

- COVID-19/Booster Vaccine Event with Walmart on January 5
- Flu Clinic with Dept. of Health on January 5
- Staff In-Service (Virtual) on January 6

Board Meeting Minutes February 9, 2022

- Faculty Meeting (Virtual) on January 10
- ARC Core PD (Virtual) on January 12 and 13
- ARC Core PD (Virtual) on January 18
- ARC Core PD (Virtual) on January 25
- Fire Drill on January 25
- Shelter in Place Drill on January 26
- Current Total Enrollment: Total Students: 362 (PK: 121), (K: 70), (1st: 88), (2nd: 83)
- 60 Students Honored with Medals for Completion of 100-Book Challenge (K-2)
- Four (4) Students Honored with Medals for Completion of 200-Book Challenge (K-2)

Upcoming February Activities:

- February 5: Grade Level Meetings
- February 7: Faculty Meeting (Virtual)
- February 10-11: ARC Core PD Visit
- February 17: ARC Core PD (Virtual)
- February 17: VAT Meetings (Virtual)
- February 24: Pandemic Team Meeting

SUPERINTENDENT'S COMMENTS/REPORTS

- Dr. Michel discussed Feasibility Study
 - All colleagues are not in favor
- Fall 2021 Start Strong Statewide Assessments

Motion (Colon/Fletcher) Board approved the regular minutes of January 5, 2022 Board of Education meeting.

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Colon, Fletcher, Groce, Holden, Hoolahan, McDonald, Moore, Wilkins

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

____ Motion (Colon/Fletcher) Board approved the Board Secretary's reports in memo: **#2-A-E-8**.

- A. *Board approved the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of December 2021.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending December 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending December 2021 as follows:



Board Secretary

3/3/22
Date

Board Meeting Minutes February 9, 2022

STUDENT MATTERS

Motion (Colon/Fletcher) Board Approved: **#4-A-8**

1. Board approved the following field trip fees. Addendum reflects cost for pupils and pupil names:

Atlantic City, NJ FBLA State Leadership Conference Perkins Approved Student Organization Fees: Hotel for pupil and teacher- \$935.00; Pupil Registration- \$180.00 Total fees requiring approval for this addendum- \$1,115.00	March 9, 10, 11, 2022	Ms. Landolfi Pupils: Evan Biddle and James Fogg
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2. Board approved the attendance, including travel expenses, \$10,537.96, and food, \$2,090.76 (revised) to Home2 Suites, New Brunswick/Rutgers University, New Brunswick, for the Salem High School football team, including coaches (see attached). The trip will run from 12/4/21-12/5/21.

Ms. Wilkins questioned the cost.

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Colon, Fletcher, Groce, Holden, Hoolahan, McDonald, Moore, Wilkins Nays: 0 Abstain: 0

Home Instruction: In/ Out of District/Residential

Motion (Colon/Fletcher) Board Approved: **#7-C-8**

- Board approved Kindergarten student JM (01330092) to attend the Brookfield Schools/Inspira Bridgeton program for the period of January 18 to March 1, 2022. We will be billed monthly for the homebound instruction that will be provided by Brookfield.
- Board approved the following special education students to attend an out of district placement for the 2021-2022 school year.

Student ID #	School	Grade	Tuition (Prorated)	Date	Account #
01280194	Pineland School	6	\$56,520.00	1/27/2022 – 6/30/2022	11-000-100-566-00-BUS
01220193	Salem Campus	12	\$46,757.00	2/7/2022 – 6/30/2022	11-000-100-565-00-BUS

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Colon, Fletcher, Groce, Holden, Hoolahan, McDonald, Moore, Wilkins Nays: 0 Abstain: 0

Board Meeting Minutes February 9, 2022

Personnel

A. Resignation/Retirement

Upon Recommendation of the Superintendent of Schools

Motion (Colon/Fletcher) Board Approved: **#8-A-8**

1. Board approved the resignation of Christie Nelson, Library Media Specialist at John Fenwick Academy, effective March 11, 2022
2. Board approved the resignation of Cheri Parsons, Pre-School Teacher at John Fenwick Academy effective March 11, 2022.
3. Board approved the retirement of Kathleen Hibbard, Applied Academics Teacher at Salem High School, effective July 1, 2022.

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Colon, Fletcher, Groce, Holden, Hoolahan, McDonald, Moore, Wilkins Nays: 0 Abstain: 0

B. Employment

Upon the Recommendation of the Superintendent of Schools

Motion (Colon/Fletcher) Board Approved: **#8-C-8**

1. Board authorized the employment of Nancy Hildreth as the Confidential Secretary to the Business Administrator. The appointment to be effective February 10, 2022. Ms. Hildreth's salary will be \$42,000 per annum (pro-rated).
2. Board approved the employment of the following substitute detention teachers for SHS after school detention:
Add substitutes:
 - Rachel Hunt
 - Christopher Vasquez

Cost:
\$23.30 per hour
3. Board approved the employment of Monique Robinson as a Reading Specialist at John Fenwick Academy at a salary of \$88,221/Step18/MA for the 2021-2022 school year beginning February 10, 2022 (pro-rated).
4. Board approved the employment of Amy Deans as a Paraprofessional for PreSchool Disability at John Fenwick Academy at a salary of \$21,425/Step 1/Tier IV for the 2021-2022 school year beginning February 10, 2022 (pro-rated).
5. Board approved the employment of Hailey Wagner as a Prekindergarten teacher at John Fenwick Academy at a salary of \$55,304/MA/Step 1 for the 2021-2022 school year beginning February 10, 2022 (pro-rated).

Motion approved by unanimous roll call vote of 9-0-0: Ayes: Adams, Colon, Fletcher, Groce, Holden, Hoolahan, McDonald, Moore, Wilkins Nays: 0 Abstain: 0

Board Meeting Minutes February 9, 2022

C. Financial Request

Upon the Recommendation of the Superintendent of Schools

Motion (Colon/Fletcher) Board Approved: **#8-D-8**

1. Board approved the following revised salary adjustment for Mr. Adam Pszwaro, Counselor at Salem Middle School for the 2021-2022 school year.

From \$64,954 (MA 11) to \$66,004 (MA+30 11)

2. Board approved the following Spring 2022 Athletic Coaching Positions

Baseball	Head Coach	\$4,762	Josiah Hughes
Baseball	Assistant Coach (Varsity)	\$3,822	Steve Sheffield
Baseball	Assistant Coach (JV)	\$3,822	Michael Hughes
Softball	Head Coach	\$4,515	Miranda Clour
Softball	Assistant Coach (Varsity)	\$2,761	Kristina Marioni
Softball	Assistant Coach (JV)	\$1,697	Russell Phillips
Tennis (Boys)	Head Coach		OPEN
Track (Spring)	Head Coach	\$8,522	David Hunt
Track (Spring)	Assistant Coach	\$3,822	Regina Gatson
Track (Spring)	Assistant Coach	\$3,822	Scott Levitsky
Track (Spring)	Assistant Coach	\$3,822	Greg Lagakos
Track (Spring)	Assistant Coach	\$3,822	Montrey Wright
Track (Spring)	Assistant Coach	\$2,761	Spencer Jarrett

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Colon, Fletcher, Groce, Holden, Hoolahan, McDonald, Moore, Wilkins Nays: 0 Abstain: 0

Board Meeting Minutes February 9, 2022

D. Leave of Absence

Motion (Colon/Fletcher) Board Approved **#8-E-8**

1. Board approved the following leaves of absence:

Employee ID#	475	852	1657
Employee Name	W.O.	D.A.	A.R.
Type of Leave	Medical	Intermittent – Medical	Intermittent – Family
Leave Requested	01/13/2022 – 01/30/2022	02/26/2022 – 02/26/2023	01/21/2022 – 01/21/2023
Fed Max Leave (max 90 days)	01/13/2022 – 01/30/2022	02/26/2022 – 02/26/2023	01/21/2022 – 01/21/2023
Time Usage of FMLA	2 weeks	12 weeks	12 weeks
NJ Family Leave (max 90 days)	N/A	N/A	N/A
Time Usage of FLA	N/A	N/A	N/A
*Use of Sick Days	12 days	77.25 days	N/A
*Use of Personal Days	N/A	2 days	2.75 days
*Use of Vacation Days	N/A	N/A	N/A
Unpaid Leave	N/A	After exceeding all sick and personal days	After exceeding all personal days
Intermittent Leave	N/A	2-3X per month; 3-4 days per episode	1X per month, 1 day per episode
Extended Leave	N/A	N/A	N/A
Est. Return Date	01/31/2022	N/A	N/A

2. Board approved a non-FMLA leave of absence for Ramon Bentley for the period of January 17, 2022 to May 9, 2022, with the exception of March 14th to March 19th (Rowan's scheduled spring break). Mr. Bentley is requesting a leave of absence without pay to complete college courses for graduation.

Ms. Wilkins commended Salem City School District on helping young men.

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Colon, Fletcher, Groce, Holden, Hoolahan, McDonald, Moore, Wilkins Nays: 0 Abstain: 0

Board Meeting Minutes February 9, 2022

Curriculum/Professional Development

Motion (Colon/Fletcher) Board Approved: #11-8

1. Board approved the following out of district professional developments:

Staff Member	Building	Administrator Approving	Title	Date of Program	Date received in District Office	Location	Registration and Mileage Cost
Danielle Secula	JFA	Meghan Taylor	School Based Speech-Language Pathologists: Helping Students with Developmental Language Disorder	2/28/2022	1/12/2022	Virtual On-Line	Regis: \$279.00 11-000-216-800-00-CST
Heidi Bower	SHS	John Mulhorn	13 th Annual Phillies Sports Medicine Symposium	1/21/2022	1/18/2022	Virtual	Free
Darryl Roberts	SHS	John Mulhorn	2022 DAANJ Annual Workshop	3/15/2022 through 3/18/2022	1/18/2022	Golden Nugget Hotel, Atlantic City, NJ	Regis: \$475.00 15-402-100-500-03-SHS Supplies: \$1548.83 15-402-100-600-03-SHS

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Colon, Fletcher, Groce, Holden, Hoolahan, McDonald, Moore, Wilkins Nays: 0 Abstain: 0

Board Meeting Minutes February 9, 2022

Monthly Reports

Motion (Colon/Fletcher) Board Approved: **#13-8**

1. Board approved the monthly reports for filing: (attached)

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Colon, Fletcher, Groce, Holden, Hoolahan, McDonald, Moore, Wilkins Nays: 0 Abstain: 0

Miscellaneous

Motion (Colon/Fletcher) Board Approved: **#15-8**

1. Board approved Dr. Meghan Taylor, Director of Special Services, to serve as mentor for Kristine Donahue, student at New Jersey City University, throughout her LDTC practicum experience taking place during the spring semester, 2/1/2022 and the fall semester 9/2/2022 – 12/19/2022.

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Colon, Fletcher, Groce, Holden, Hoolahan, McDonald, Moore, Wilkins Nays: 0 Abstain: 0

ADJOURNMENT

Motion (Colon/Fletcher) for Board to adjourn the February 9, 2022 meeting of the Salem City Board of Education at 7:10 PM.

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Colon, Fletcher, Groce, Holden, Hoolahan, McDonald, Moore, Wilkins Nays: 0 Abstain: 0